

GARFIELD HEIGHTS BOARD OF EDUCATION
GARFIELD HEIGHTS, OHIO

RECORD OF PROCEEDINGS
Minutes – Regular Board Meeting
April 20, 2020

The Board of Education of the Garfield Heights City School District met regular session on Monday, April 20, 2020 virtually at 6:00 p.m. with Mr. Joseph M. Juby, President of the Board, presiding.

ROLL CALL

Present: Mr. Juby, Mrs. Kitson, Mrs. Mrs. Daniels, Ms. Thomas, Mrs. Tucker

Absent:

RECOMMEND ADOPTION OF AGENDA AS PRESENTED

Moved by Mrs. Kitson, seconded by Mrs. Daniels to approve the agenda as adopted.

Ayes: Kitson, Daniels, Thomas, Tucker, Juby

Nays: None

MOMENT OF SILENT REFLECTION & PLEDGE OF ALLEGIANCE

READING & APPROVAL OF MINUTES

Moved by Mrs. Kitson, seconded by Ms. Thomas to approve the agenda following minutes:

Minutes from the Special Board Meeting of March 10, 2020

Minutes from the Regular Board Meeting of March 16, 2020

Ayes: Kitson, Thomas, Daniels, Tucker, Juby

Nays: None

BOARD PRESIDENT'S REPORT

Good Evening and welcome to our Virtual Board Meeting. Until further notice, all Regular and Special Board Meetings will be conducted in this fashion. If a resident has a question on the agenda and non-agenda items, please email Mr. Allen Sluka at asluka@ghbulldogs.org prior to the meeting. Our agenda will be posted on our website prior to the meeting. Your concerns and questions will try to be answered that evening.

The Governor announced today that all schools would remain closed for the rest of the school year. He further stated that no decision has been made for the fall.

I hope everyone is following the guidelines set forth by Governor DeWine and Dr. Acton.

I hope everyone stays safe and healthy.

COMMITTEE REPORTS:**Cuyahoga Valley Career Center – Christine A. Kitson**

Next CVCC board meeting will be on 4/30 at 6:30 pm. This will be a virtual meeting.

There will not be 4th quarter grades issued. There will be first and second semester grades. Second semester grades will be the third quarter grade. Final grades will then be determined by averaging first and second semester grades. Any specific request by home districts will be honored as long as it doesn't contradict this grading decision.

Students who have been accepted into High School programs for the 2020-21 school year will be contacted via letter sent to home address.

Adult education summer classes will not begin until August

Student Activities - Ashley M. Thomas, M. Ed.

With the pass/fail option being our grading system for the 4th quarter, students must receive 5 passes in the 4th quarter in order to participate in Fall Activities. I would also like to thank the performing arts department for being so creative during this time and sharing their talents virtually with the world! That concludes my report.

Legislative Liaison – Joseph M. Juby**City Liaison – Millette Tucker, M.Ed., L.S.W.**

City Council meetings occur on the 2nd and 4th Monday at 7:00pm. The public can call in at 978-990-5000. The meeting code is 530352.

Please complete your Census. This will benefit the city and our school district. Garfield has a friendly competition with the City of Maple Hts. to see which city can get the most censuses completed. This competition is spearheaded by Councilwoman Shayla L. Davis

Policy Liaison – Joseph M. Juby & Nichelle N. Daniels

Mrs. Daniels reported that the policy committee has not met. With HB 197 and COVID-19 changes to the education process, policy changes will need to be looked at. The committee should schedule a meeting shortly to review and move forward with updating the district's policies in these areas.

PRESENTATION**RECOGNITIONS/COMMENDATIONS**

SUPERINTENDENT'S REPORT

Thank you, Mr. President. It goes without saying, and the Board of the community have heard it many times over the last four weeks, that educators find ourselves in unprecedented times. These changes are taking on a day-to-day basis, and a major development occurred once again today. By directive of Ohio Governor Mike DeWine in a press conference earlier this afternoon, April 20th, students and staff will continue their instruction remotely through the remainder of the 2019-2020 School Year.

We continue to respectfully request patience, support, understanding and flexibility from our entire school family for this unprecedented decision. Currently, District Officials are collaborating on several important aspects of District operations as it relates to the end of the school year. Based on the governor's comments, we will be working with families, teachers, administrators and you the Board to plan for the upcoming school year.

Until then, I must commend what has taken place over the last several weeks in the Garfield Heights City Schools. Because of the quick action, hard work and dedication of the entire Bulldog staff, the Garfield Heights City Schools can proudly share and demonstrate that learning is taking place and will continue to take place. I would like to share some important top-level statistics with the Board of Education at this time about our learning, technology, food services operation and close with a story of our Bulldog Pride at its finest.

From a Learning Standpoint, students and staff remain positively and meaningfully engaged with the transition to online learning at all ages and all grade levels. We are keeping track of successful contacts with students and number of students completing schoolwork. Please consider the following by-building statistics:

At the High School

- 94% contacts made with students
- 67% of students completing work

At the Middle School

- 94% contacts made with students
- 84% of students completing work

At William Foster Elementary

- 95% contacts made with students
- Nearly 70% of students completing work

At Elmwood Elementary School

- 95% contacts made with students
- 75% of students completing work

At Maple Leaf

- 88% contacts made with students
- Nearly 60% of students are completing work

As a school district, our entire staff is devoted to making the very best resources available to our students and families during the challenge of the transition. That so many of our families and students have been contacted is a testament to how devoted our families are to their children's learning. We encourage you to complete the assignments that are posted with as great as accuracy as possible. We also thank parents for their continued flexibility and patience as well.

The Garfield Heights City Schools recognizes helping to deconstruct barriers to learning will help to improve students' ability to remain educated while at home. The District is trying to help deconstruct those barriers in the following ways:

From a Social and Emotional Standpoint, our dedicated guidance counseling staff is working around the clock to answer questions and guide parents in our learning. A total of 361 contacts or requests for assistance have been fielded by our guidance counselors during the last four weeks... 158 at the HS level, 155 at the MS level and nearly 50 in the elementary schools. The GHCS is here to answer questions and help. Contact our compassionate guidance counselors anytime!

From a Technology Standpoint, Director of Technology Shari Bailey and her teams has distributed more than 1,320 Chromebooks so that students can have direct access to technology, representing nearly a third of all students in the entire district. In addition, another 200 Chromebooks to be distributed on April 14th as well.

From a Food Services Standpoint, our devoted team prepares more than 800 breakfasts and lunches on a daily basis, available multiple times a week at the Middle School and High School. Unprecedented times call for unprecedented measures, and that is exactly what is taking place in our devoted, compassionate and eager Garfield Heights City Schools Community. You should know that Mr. Sluka was interviewed by a reporter out of Washington, DC by the PBS News Hour for the spectacular work of our entire food services team..., which has officially received national attention.

From a Bulldog Pride Standpoint, I leave the Board with one additional bright spot, and that is Mr. Pernod's talented high school vocalists compiled a montage of segments of their spring concert series. The video was picked up by our friends at Channel 5 news, and you can watch it on our Facebook Page. I encourage you all to do so, for some added Bulldog Pride during the given circumstance. We will survive this. Please be safe. Remain healthy. Stay well. Thank you.

REMARKS FROM THE PUBLIC REGARDING AGENDA ITEMS

REPORTS OF THE TREASURER:

Moved by Mr. Juby, seconded by Mrs. Kitson to approve the financials for March 2020, as presented in Exhibit "A".

Ayes: Juby, Kitson, Daniels, Thomas, Tucker

Nays: None

RECOMMENDATIONS OF THE BOARD OF EDUCATION:

RECOMMENDATIONS OF THE SUPERINTENDENT TO THE BOARD:

PERSONNEL:

Moved by Mr. Juby, seconded by Mrs. Kitson to approve the Employee Leaves as presented in Exhibit "B".

Ayes: Juby, Kitson, Daniels, Thomas, Tucker

Nays: None

Moved by Mr. Juby, seconded by Mrs. Kitson to accept the retirement resignation of Maria Unger, Language Arts Teacher at the Middle School, effective July 1, 2020 after 23 years with Garfield Heights City Schools.

Ayes: Juby, Kitson, Daniels, Thomas, Tucker

Nays: None

Moved by Mr. Juby, seconded by Mrs. Kitson to approve the appointment of certificated and/or licenses teaching staff on limited contracts for the 2020-2021 school year as presented in Exhibit "C".

Ayes: Juby, Kitson, Daniels, Thomas, Tucker

Nays: None

Moved by Mr. Juby, seconded by Mrs. Kitson to approve the Athletic Supplemental Position(s) for the 2019-2020 school year on a prorated basis for hours already worked as listed below:

Jessica Kimbrough - Assistant Softball Coach - HS

Paula Kyser – Head Track Coach – 7/8 grade MS

Ayes: Juby, Kitson, Daniels, Thomas, Tucker

Nays: None

POLICY:

CONTRACTS:

Moved by Ms. Thomas, seconded by Mrs. Tucker to approve the agreement between Garfield Heights City Schools and North Coast Therapy Associates, Inc. to serve students on Individualized Education Programs needing physical therapy services for the 2020-21 school year.

Ayes: Thomas, Tucker, Daniels, Kitson, Juby

Nays: None

RENTALS & FACILITY USAGES:

MISCELLANEOUS:

Moved by Mr. Juby, seconded by Mrs. Kitson to approve Resolution #2020-12, a Resolution Adopting a Plan For Distance Learning in Accordance with HB 197 Due To The Coronavirus (Covid-19) Pandemic, as presented in Exhibit "D".

Ayes: Juby, Kitson, Daniels, Thomas, Tucker

Nays: None

Moved by Mr. Juby, seconded by Mrs. Kitson to approve Resolution # 2020-13, a Resolution Granting the Superintendent Certain Authority to Approve the Graduation of Students on Track for Graduation for the 2019-2020 School Year and Adjust Grading Procedures and Collateral Issues in Accordance With HB 197 Due to the Coronavirus (Covid-19) Pandemic, as presented in Exhibit "E".

Ayes: Juby, Kitson, Daniels, Thomas, Tucker

Nays: None

Moved by Mr. Juby, seconded by Mrs. Kitson to approve Resolution No. 2020-14, a Resolution Granting the Superintendent Authority to Prohibit Retention of Students Under the Third Grade Reading Guarantee Under Certain Circumstances In Accordance With HB 197 Due to the Coronavirus (Covid-19) Pandemic, as presented in Exhibit "F".

Ayes: Juby, Kitson, Daniels, Thomas, Tucker
Nays: None

Moved by Mr. Juby, seconded by Mrs. Kitson to approve Resolution No. 2020-15, A Resolution Adopting A Memorandum Of Understanding With The Garfield Heights Teachers' Association Regarding Additional Service Experience Credit Or Steps Based On Past Teaching Experience To Eligible Teachers as presented in Exhibit "G"

Ayes: Juby, Kitson, Daniels, Thomas, Tucker
Nays: None

Ms. Thomas asked that with all of the changes happening from now until our next meeting, may we please be sure to communicate these changes with our seniors and their parents? With COVID19 and remote learning continuing until the end of the school year, there is a lot of planning that our seniors and senior families are needing to do in regards to their future endeavors, so please please stay in touch with them and their families regarding any changes.

REMARKS FROM THE PUBLIC REGARDING MISCELLANEOUS SCHOOL ITEMS

ANNOUNCEMENT OF NEXT BOARD MEETINGS

Virtual Board of Education Regular Meeting – 6:00 P.M.
May 18, 2020

Moved by Mrs. Kitson, seconded by Mrs. Daniels to adjourn at 6:50 p.m.

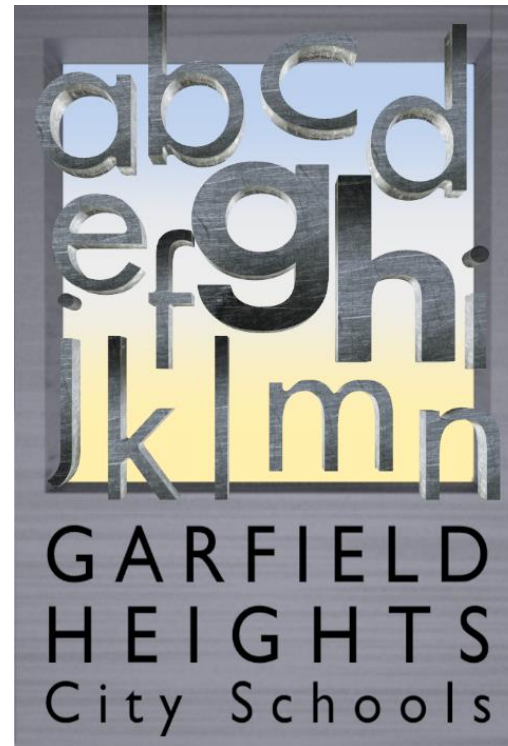
Ayes: Kitson, Daniels, Thomas, Tucker, Juby
Nays: None



President



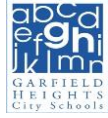
Treasurer



Financial Report

March 31, 2020

Garfield Heights City Schools



Forecast Comparison - General Operating Fund



March 2020 Forecast Estimate	March 2020 Actuals	March 2019 Actuals	Variance - Actuals to Estimate	Explanation of Variance Greater than 5%
---------------------------------	-----------------------	-----------------------	--------------------------------------	--

Revenue:

1.010 - General Property Tax (Real Estate)	\$ 600,000	\$ 621,756	\$ 827,897	\$ 21,756	
1.020 - Public Utility Property Tax	\$ 540,000	\$ 549,327	\$ 517,419	\$ 9,327	
1.035 - Unrestricted Grants-in-Aid	\$ 1,989,000	\$ 1,975,033	\$ 1,964,446	\$ (13,967)	
1.040 - Restricted Grants-in-Aid	\$ 54,180	\$ 54,180	\$ 47,999	\$ -	
1.050 - Property Tax Allocation				\$ -	
1.060 - All Other Operating Revenues	\$ 215,000	\$ 205,882	\$ 223,743	\$ (9,118)	
1.070 - Total Revenue	\$ 3,398,180	\$ 3,406,178	\$ 3,581,504	\$ 7,998	

Other Financing Sources:

2.050 - Advances In	\$ -	\$ -	\$ -	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
2.080 Total Revenue and Other Financing Sources	\$ 3,398,180	\$ 3,406,178	\$ 3,581,504	\$ 7,998	

Expenditures:

3.010 - Personnel Services	\$ 1,895,000	\$ 1,930,390	\$ 2,830,139	\$ (35,390)	
3.020 - Employees' Retirement/Insurance Benefits	\$ 770,000	\$ 740,997	\$ 772,604	\$ 29,003	
3.030 - Purchased Services	\$ 800,000	\$ 1,272,911	\$ 908,692	\$ (472,911)	Substitute and Out of District Tution payments significantly exceeded this month estimate.
3.040 - Supplies and Materials	\$ 50,000	\$ 54,409	\$ 34,104	\$ (4,409)	Vehicles maintenance supplies needed for bus inspections exceeded this month's estimate
3.050 - Capital Outlay	\$ -	\$ 455	\$ 2,092	\$ (455)	
4.055 - Debt Service Other	\$ 49,300	\$ 49,317	\$ -	\$ (17)	
4.300 - Other Objects	\$ 255,000	\$ 254,301	\$ 397,589	\$ 699	
4.500 - Total Expenditures	\$ 3,819,300	\$ 4,302,780	\$ 4,945,220	\$ (483,480)	

Other Financing Uses:

5.010 - Operating Transfers-Out	\$ -	\$ -	\$ -	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 3,819,300	\$ 4,302,780	\$ 4,945,220	\$ (483,480)	

Surplus/(Deficit) for Month

\$ (421,120)	\$ (896,602)	\$ (1,363,716)	\$ (475,482)	
--------------	--------------	----------------	--------------	--

Garfield Heights City Schools



Forecast Comparison - General Operating Fund - July 2019 to June 2020



	FYTD 20 Forecast Estimate	FYTD 20 Actuals	FYTD 19 Actuals	Variance- Current FYTD Actual to Forecast Estimate	Explanation of Variance Greater than 5%
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 15,798,971	\$ 16,506,763	\$ 16,523,629	\$ 707,792	Delinquency collections exceeded estimates
1.020 - Public Utility Property Tax	\$ 965,000	\$ 976,573	\$ 923,469	\$ 11,573	
1.035 - Unrestricted Grants-in-Aid	\$ 18,055,916	\$ 18,021,363	\$ 18,078,704	\$ (34,553)	
1.040 - Restricted Grants-in-Aid	\$ 488,596	\$ 487,916	\$ 517,548	\$ (680)	
1.050 - Property Tax Allocation	\$ 1,402,830	\$ 1,385,965	\$ 1,390,443	\$ (16,865)	
1.060 - All Other Operating Revenues	\$ 902,000	\$ 910,824	\$ 1,462,264	\$ 8,824	
1.070 - Total Revenue	\$ 37,613,313	\$ 38,289,404	\$ 38,896,057	\$ 676,091	
Other Financing Sources:					
2.050 - Advances In	\$ 185,581	\$ 185,581	\$ 328,324	\$ -	
2.060 - All Other Financing Sources	\$ -	\$ 2,500	\$ -	\$ 2,500	
2.080 Total Revenue and Other Financing Sources	\$ 37,798,894	\$ 38,477,485	\$ 39,224,381	\$ 678,591	
Expenditures:					
3.010 - Personnel Services	\$ 19,062,500	\$ 19,151,306	\$ 18,728,360	\$ (88,806)	
3.020 - Employees' Retirement/Insurance Benefits	\$ 6,905,000	\$ 6,770,660	\$ 6,910,519	\$ 134,340	
3.030 - Purchased Services	\$ 6,908,000	\$ 7,862,902	\$ 7,023,660	\$ (954,902)	Contracted substitute services and Out of District tuition payments exceeding are estimates.
3.040 - Supplies and Materials	\$ 831,500	\$ 844,289	\$ 846,536	\$ (12,789)	
3.050 - Capital Outlay	\$ 126,000	\$ 175,780	\$ 222,982	\$ (49,780)	Addt computer equipment and transportation van was needed that was not estimated for.
4.055 - Debt Service Other	\$ 49,300	\$ 49,317	\$ -	\$ (17)	
4.300 - Other Objects	\$ 614,300	\$ 607,666	\$ 758,765	\$ 6,634	
4.500 - Total Expenditures	\$ 34,496,600	\$ 35,461,920	\$ 34,490,822	\$ (965,320)	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 122,000	\$ 122,000	\$ 119,105	\$ -	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 34,618,600	\$ 35,583,920	\$ 34,609,927	\$ (965,320)	
Surplus/(Deficit) FYTD	\$ 3,180,294	\$ 2,893,565	\$ 4,614,454	\$ (286,729)	

Garfield Heights City Schools



Revenue Analysis Report - General Operating Fund Only - FY20



2019-2020	Local Revenue					Federal	State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	Rentals	Other Local		Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property									
July	3,839,000	-	12,875	4,240	123,773	-	1,975,026	-	54,424	-	6,009,338
August	3,565,236	427,246	11,507	7,220	7,010	-	2,076,366	-	54,224	185,581	6,334,390
September	-	-	20,611	1,172	357,946	-	1,975,485	1,305,089	54,184	-	3,714,487
October	-	-	19,107	4,117	3,046	-	1,989,235	-	54,182	2,500	2,072,187
November	-	-	19,533	5,744	11,575	-	1,978,486	80,830	54,182	-	2,150,350
December	97,771	-	10,616	6,982	28,019		2,001,273	46	54,180	-	2,198,887
January	1,599,000		5,863	3,452	16,284		2,075,553		54,180		3,754,332
February	6,784,000		6,522	5,378	12,351		1,974,906		54,180		8,837,337
March	621,756	549,327	8,863	3,629	193,390		1,975,033		54,180		3,406,178
April											-
May											-
June											-
Totals	\$16,506,763	\$976,573	\$115,497	\$41,934	\$753,394	\$0	\$18,021,363	\$1,385,965	\$487,916	\$188,081	\$38,477,486
% of Total	42.90%	2.54%	0.30%	0.11%	1.96%	0.00%	46.84%	3.60%	1.27%	0.49%	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

Garfield Heights City Schools



Expenditure Analysis Report - General Operating Fund - FY20



2019-2020	Salaries	Benefits	Services	Supplies	Equipment	Other	Non-Operating*	Total Expenses
July	1,964,546	740,498	876,171	76,494	-	11,624	-	3,669,333
August	2,722,129	754,447	781,528	256,982	70,865	265,456	-	4,851,407
September	1,901,799	754,033	682,145	119,844	54,944	9,517	122,000	3,644,282
October	1,976,126	769,562	682,523	91,701	2,523	7,391	-	3,529,826
November	1,952,979	761,013	827,783	42,006	-	16,848	-	3,600,629
December	1,951,643	752,727	765,621	68,014	5,208	9,889	-	3,553,102
January	2,854,846	760,135	783,367	74,004	38,284	21,402	-	4,532,038
February	1,896,848	737,248	1,190,853	60,835	3,502	11,238	-	3,900,524
March	1,930,390	740,997	1,272,911	54,409	455	254,301	49,317	4,302,780
April								-
May								-
June								-
TOTALS	\$19,151,306	\$6,770,660	\$7,862,902	\$844,289	\$175,781	\$607,666	\$171,317	\$35,583,921
% of Total	53.82%	19.03%	22.10%	2.37%	0.49%	1.71%	0.48%	

*Non-Operating expenses include advances and transfers out.

Garfield Heights City Schools

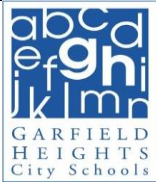


March 31, 2020

FINSUMM Financial Summary

Fund	Fund Name	Beginning Balance	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$3,068,444.00	\$3,406,177.00	\$38,477,482.00	\$4,302,780.00	\$35,583,922.00	\$5,962,004.00	\$1,102,539.00	\$4,859,465.00
002	Bond Retirement	\$3,890,126.00	\$153,464.00	\$3,834,284.00	\$39,998.00	\$3,296,107.00	\$4,428,303.00	\$0.00	4,428,303.00
003	Permanent Improvement	\$21,123.00	\$29,430.00	\$205,040.00	\$1,746.00	\$214,963.00	\$11,200.00	\$3,389.00	7,811.00
004	Building Fund	\$47,289.00	\$4,225.00	\$77,075.00	\$0.00	\$13,686.00	\$110,678.00	\$3,930.00	106,748.00
006	Food Service	\$1,389,648.00	\$208,612.00	\$1,363,394.00	\$164,597.00	\$1,409,751.00	\$1,343,291.00	\$410,666.00	932,625.00
007	Special Trust	\$16,869.00	\$500.00	\$600.00	\$0.00	\$8,250.00	\$9,219.00	\$0.00	9,219.00
008	Endowment Trust	\$102,557.00	\$155.00	\$1,469.00	\$0.00	\$1,000.00	\$103,026.00	\$0.00	103,026.00
009	Uniform Supplies	\$11.00	\$914.00	\$7,593.00	\$0.00	\$44,423.00	(\$36,819.00)	\$3,425.00	(40,244.00)
014	Rotary - Internal Services	\$72,278.00	\$9,756.00	\$133,489.00	\$0.00	\$140,103.00	\$65,664.00	\$0.00	65,664.00
018	Public School Support	\$2,205.00	\$1,041.00	\$24,105.00	\$865.00	\$5,826.00	\$20,484.00	\$5,374.00	15,110.00
019	Other Grants	\$5,252.00	\$45,085.00	\$150,169.00	\$15,993.00	\$217,579.00	(\$62,158.00)	\$21,199.00	(83,357.00)
022	District Agency	\$24,588.00	\$12,301.00	\$12,326.00	\$0.00	\$0.00	\$36,914.00	\$0.00	36,914.00
024	Employee Benefits Self Insurance	\$91.00	\$0.00	\$0.00	(\$18,626.00)	\$224,516.00	(\$224,425.00)	\$1,704,366.00	(1,928,791.00)
034	Classroom Facilities Maintenance	\$904,087.00	(\$10,953.00)	\$195,995.00	\$12,696.00	\$458,966.00	\$641,116.00	\$95,694.00	545,422.00
200	Student Managed Funds	\$9,617.00	\$878.00	\$16,508.00	\$109.00	\$16,157.00	\$9,968.00	\$6,016.00	3,952.00
300	District Managed Funds	\$1,694.00	\$3,407.00	\$180,635.00	\$10,995.00	\$191,011.00	(\$8,682.00)	\$31,609.00	(40,291.00)
401	Auxiliary Services	\$80,773.00	\$439.00	\$622,157.00	\$103,944.00	\$496,447.00	\$206,483.00	\$48,815.00	157,668.00
439	Public School Preschool	\$2.00	\$6,928.00	\$57,185.00	\$6,928.00	\$83,821.00	(\$26,634.00)	\$0.00	(26,634.00)
440	Entry Year Programs	\$183.00	\$0.00	\$0.00	\$0.00	\$0.00	\$183.00	\$0.00	183.00
451	OneNet (Data Communication)	\$22,125.00	\$4,500.00	\$9,000.00		\$16,975.00	\$14,150.00	\$14,142.00	8.00
452	Schoolnet Professional Development	\$9.00	\$0.00	\$0.00		\$0.00	\$9.00	\$0.00	9.00
461	Vocational Education Enhancements	\$3,199.00	\$0.00	\$0.00		\$0.00	\$3,199.00	\$0.00	3,199.00
463	Alternative Schools	\$334.00	\$0.00	\$0.00		\$0.00	\$334.00	\$0.00	334.00
467	Student Wellness and Success	\$0.00	\$0.00	\$959,528.00	\$43,685.00	\$217,689.00	\$741,839.00	\$0.00	741,839.00
499	Miscellaneous State Grants	\$6,144.00	\$0.00	\$0.00		\$2,683.00	\$3,461.00	\$0.00	3,461.00
506	Race to the Top	\$604.00	\$0.00	\$0.00		\$0.00	\$604.00	\$0.00	604.00
516	IDEA-B	(\$177,987.00)	\$60,955.00	\$1,058,787.00	\$39,045.00	\$1,085,925.00	(\$205,125.00)	\$72,995.00	(278,120.00)
533	Title IID Technology	\$76.00	\$0.00	\$0.00		\$0.00	\$76.00	\$0.00	76.00
536	Title I - School Improvement Part A	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$11,526.00	(11,526.00)
572	Title I - Disadvantaged Children	(\$397,582.00)	\$151,996.00	\$1,060,139.00	\$133,233.00	\$1,160,081.00	(\$497,524.00)	\$102,446.00	(599,970.00)
573	Title V	\$2,074.00	\$0.00	\$0.00		\$0.00	\$2,074.00	\$0.00	2,074.00
584	Drug Free School	\$7,777.00	\$0.00	\$0.00		\$0.00	\$7,777.00	\$0.00	7,777.00
587	Preschool Handicap	\$736.00	\$2,238.00	\$20,069.00	\$2,238.00	\$22,312.00	(\$1,507.00)	\$0.00	(1,507.00)
590	Title II-A - Improving Teacher Quality	\$0.00	\$4,852.00	\$109,242.00	\$5,900.00	\$161,392.00	(\$52,150.00)	\$20,516.00	(72,666.00)
599	Miscellaneous Federal Grants	\$2,049.00	\$5,730.00	\$45,955.00	\$21,168.00	\$65,380.00	(\$17,376.00)	\$29,372.00	(46,748.00)
	Grand Totals (ALL Funds)	\$9,106,395.00	\$4,102,630.00	\$48,622,226.00	\$4,887,294.00	\$45,138,965.00	\$12,589,656.00	\$3,688,019.00	\$8,901,637.00

Garfield Heights City Schools



**Record of Advances for 2018/2019
Returned 2019/2020**



INITIAL ADVANCE INFORMATION						ADVANCE RETURN	
Date Approved	Board Resolution	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
7/15/2019	2019-15	001	019-916A	Students of Promise	\$89,000.00	9/16/2019	\$89,000.00
7/15/2019	2019-15	001	439-9019	Public School Preschool	\$14,200.00	9/16/2019	\$14,200.00
7/15/2019	2019-15	001	024	Employee Benefits	\$39,000.00	9/16/2019	\$39,000.00
7/15/2019	2019-15	001	587-9019	Preschool Handicap	\$2,996.00	9/16/2019	\$2,996.00
7/15/2019	2019-15	001	590-9019	Title II-A	\$40,385.00	9/16/2019	\$40,385.00
TOTAL Advances for 2018-2019					\$185,581.00		\$185,581.00
Advances Outstanding							\$0.00

Garfield Heights City Schools



Approved Grant Funds for 2019/2020



This report is a listing of all grant funds authorized and received throughout the 2019/2020 fiscal year.

Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received Project-To-Date
<u>State Grants</u>				
439/9020	Public School Preschool	\$80,000.00	\$6,928.00	\$45,031.00
451/9020	Data Communications	\$0.00	\$4,500.00	\$13,500.00
<u>Auxiliary Services</u>				
401/9020	Trinity	\$327,963.00	\$0.00	\$327,963.00
401/9620	St. Benedict	\$292,857.00	\$0.00	\$292,857.00
	Total State Funds	\$700,820.00	\$11,428.00	\$679,351.00
<u>Federal Grants</u>				
516/9020	IDEA-B Special Education	\$1,068,669.00	\$59,344.00	\$922,649.00
516/920R	IDEA-B Resoration	\$66,328.00	\$0.00	\$51,627.00
587/920P	IDEA Early Childhood Special Education	\$18,558.00	\$0.00	\$5,324.00
516/920L	IDEA Early Literacy SSIP	\$22,497.00	\$1,611.00	\$10,953.00
536/9020	Title I Non Competitive School Imp.	\$97,500.00	\$0.00	\$0.00
572/9020	Title I	\$2,126,042.00	\$151,996.00	\$720,031.00
587/9020	Preschool Special Education	\$14,805.00	\$2,238.00	\$11,754.00
590/9020	Title II-A Improving Teacher Quality	\$314,919.00	\$4,852.00	\$74,863.00
599/9020	Title IV-A Student Supp/Academic Enrich	\$194,462.00	\$5,730.00	\$33,070.00
	Total Federal Funds	\$3,923,780.00	\$225,771.00	\$1,830,271.00



Cash Reconciliation



March 31, 2020

FINSUM Balance **\$12,589,656.00**

Bank Balance:

Key Bnk - Property Tax/Foundation Receipts	\$ 2,435,489.00	
PNC - General	\$ 1,064,630.00	
JP MorganChase - Payroll	\$ (16,070.00)	
		\$ 3,484,049.00

Investments:

STAR Ohio	6,788,756.00	
Red Tree	2,374,559.00	
PNC-Sweep	2.00	
Citizens-Sweep	<u>174,369.00</u>	
		\$ 9,337,686.00

Change Fund:

HS School Store	50.00	
HS Library	50.00	
High School Athletics	1,050.00	
		\$ 1,150.00

Less: Outstanding Checks-PNC Bank (General Fund) (233,229.00)

Adjustments	0.00
In Transits	0.00

Bank Balance **\$ 12,589,656.00**

Variance **\$ -**



**Investment Report
March 31, 2020**



<u>FINANCIAL INSTITUTION</u>	<u>INVESTMENT TYPE</u>	<u>COST</u>	<u>MARKET VALUE</u>	<u>YIELD RATE</u>	<u>MATURITY DATE</u>
Citizens Bank	Public Super NOW	\$ 6,705.22	\$ 6,705.22	0.00	N/A
Citizens Bank	Municipal Money Market	\$ 167,664.54	\$ 167,664.54	0.00	N/A
PNC Bank	Business Perf Money Market	\$ 2.30	\$ 2.30	0.85	N/A
Red Tree Investment	Money Mkt Fund	\$ 20,303.26	\$ 20,303.26	0.28	N/A
Red Tree Investment	Agency Note	\$ 90,000.00	\$ 90,092.77	1.42	27-Jul-20
Red Tree Investment	Agency Note	\$ 100,000.00	\$ 100,247.54	1.50	28-Aug-20
Red Tree Investment	U.S. Treasury Note	\$ 54,866.80	\$ 55,395.34	1.64	31-Oct-20
Red Tree Investment	Certificate of Deposit	\$ 99,700.00	\$ 100,637.10	2.07	13-Oct-20
Red Tree Investment	Certificate of Deposit	\$ 109,890.00	\$ 110,747.23	2.27	28-Oct-20
Red Tree Investment	Certificate of Deposit	\$ 248,850.60	\$ 252,540.03	2.54	28-May-21
Red Tree Investment	Certificate of Deposit	\$ 75,000.00	\$ 75,296.40	1.76	17-Jun-21
Red Tree Investment	Certificate of Deposit	\$ 114,827.50	\$ 118,569.14	3.30	15-Nov-21
Red Tree Investment	Certificate of Deposit	\$ 114,942.50	\$ 118,259.67	2.92	31-Jan-22
Red Tree Investment	Certificate of Deposit	\$ 114,885.00	\$ 118,289.69	2.94	07-Feb-22
Red Tree Investment	Certificate of Deposit	\$ 114,850.50	\$ 118,231.04	2.85	14-Mar-22
Red Tree Investment	Certificate of Deposit	\$ 114,965.50	\$ 117,953.77	2.66	04-Apr-22
Red Tree Investment	Certificate of Deposit	\$ 129,805.00	\$ 133,137.55	2.55	31-May-22
Red Tree Investment	Certificate of Deposit	\$ 114,798.75	\$ 119,667.62	2.91	13-Mar-23
Red Tree Investment	Certificate of Deposit	\$ 29,997.00	\$ 31,231.62	2.87	29-Mar-23
Red Tree Investment	Certificate of Deposit	\$ 114,770.00	\$ 123,688.82	3.64	05-Dec-23
Red Tree Investment	Certificate of Deposit	\$ 58,941.00	\$ 61,535.05	2.89	10-Apr-24
Red Tree Investment	Certificate of Deposit	\$ 114,655.00	\$ 120,320.59	2.71	13-Jun-24
Red Tree Investment	Commercial Paper	\$ 113,149.17	\$ 114,922.95	2.21	21-Apr-20
Red Tree Investment	Commercial Paper	\$ 113,307.17	\$ 114,636.60	2.00	12-Jun-20
Red Tree Investment	Commercial Paper	\$ 113,428.94	\$ 114,492.85	1.90	03-Aug-20
Red Tree Investment	Commercial Paper	\$ 98,625.11	\$ 99,520.00	1.87	14-Aug-20
Red Tree Investment	Accrued Interest	\$ -	\$ 9,388.45		
STAROhio	State Pool	\$ 6,788,755.73	\$ 6,781,136.59	1.77	N/A
Total Investment Amount		\$ 9,337,686.59	\$ 9,394,613.73		

	<u>Monthly Interest</u>	<u>FYTD 2020 Interest</u>
General Fund	\$ 8,863.00	\$ 117,000.68
Food Service	1,821.00	\$ 17,585.30
Auxiliary Services-Trinity	204.00	\$ 583.33
Auxiliary Services-St. Benedict	235.00	\$ 741.08
Blaugrund Scholarship	155.00	\$ 1,481.06
	\$ 11,278.00	\$ 137,391.45

Garfield Heights City Schools

March 31, 2020



Appropriation Summary

Fund	Permanent Appropriation	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001 General Fund	\$46,829,892.00	\$514,032.00	\$47,343,924.00	\$35,583,922.00	\$4,302,780.00	\$1,102,539.00	10,657,463.00	77.49%
002 Bond Retirement	\$3,894,000.00	\$0.00	3,894,000.00	\$3,296,107.00	\$39,998.00	\$0.00	597,893.00	84.65%
003 Permanent Improvement	\$210,000.00	\$0.00	210,000.00	\$214,963.00	\$1,746.00	\$3,389.00	(8,352.00)	103.98%
004 Building Fund	\$82,000.00	\$0.00	82,000.00	\$13,686.00	\$0.00	\$3,930.00	64,384.00	0.00%
006 Food Service	\$2,155,000.00	\$16,886.00	2,171,886.00	\$1,409,751.00	\$164,597.00	\$410,666.00	351,469.00	83.82%
007 Special Trust	\$12,200.00	\$19,150.00	31,350.00	\$8,250.00	\$0.00	\$0.00	23,100.00	26.32%
008 Edowment Trust	\$2,500.00	\$500.00	3,000.00	\$1,000.00	\$0.00	\$0.00	2,000.00	33.33%
009 Uniform Supplies	\$52,000.00	\$3,369.00	55,369.00	\$44,423.00	\$0.00	\$3,425.00	7,521.00	86.42%
014 Rotary - Internal Services	\$106,000.00	\$0.00	106,000.00	\$140,103.00	\$0.00	\$0.00	(34,103.00)	132.17%
018 Public School Support	\$13,500.00	\$3,500.00	17,000.00	\$5,826.00	\$865.00	\$5,374.00	5,800.00	65.88%
019 Other Grants	\$343,969.00	\$188.00	344,157.00	\$217,579.00	\$15,993.00	\$21,199.00	105,379.00	69.38%
022 District Agency	\$19,000.00	\$8,408.00	27,408.00	\$0.00	\$0.00	\$0.00	27,408.00	0.00%
024 Employee Benefits	\$369,000.00	\$138,769.00	507,769.00	\$224,516.00	(\$18,626.00)	\$1,704,366.00	(1,421,113.00)	0.00%
034 Classroom Facilities Maintenance	\$635,000.00	\$0.00	635,000.00	\$458,966.00	\$12,696.00	\$95,694.00	80,340.00	0.00%
200 Student Managed Funds	\$87,000.00	\$619.00	87,619.00	\$16,157.00	\$109.00	\$6,016.00	65,446.00	25.31%
300 District Managed Funds	\$191,675.00	\$276.00	191,951.00	\$191,011.00	\$10,995.00	\$31,609.00	(30,669.00)	115.98%
401 Auxiliary Services	\$505,350.00	\$78,247.00	583,597.00	\$496,447.00	\$103,944.00	\$48,815.00	38,335.00	93.43%
439 Public School Preschool	\$119,982.00	\$7.00	119,989.00	\$76,893.00	\$0.00	\$0.00	43,096.00	64.08%
451 OneNet (Data Communication)	\$17,100.00	\$0.00	17,100.00	\$16,975.00	\$0.00	\$14,142.00	(14,017.00)	181.97%
499 Miscellaneous State Grants	\$3,056.00	\$0.00	3,056.00	\$2,683.00	\$0.00	\$0.00	373.00	87.79%
516 IDEA-B	\$1,134,210.00	\$19,989.00	1,154,199.00	\$1,085,925.00	\$39,045.00	\$72,995.00	(4,721.00)	100.41%
536 Title I - School Improvement Part A	\$0.00	\$33,334.00	33,334.00	\$0.00	\$0.00	\$11,526.00	21,808.00	34.58%
572 Title I - Disadvantaged Children	\$1,941,667.00	\$84,292.00	2,025,959.00	\$1,160,081.00	\$133,233.00	\$102,446.00	763,432.00	62.32%
587 Preschool Handicap	\$21,546.00	\$0.00	21,546.00	\$22,312.00	\$2,238.00	\$0.00	(766.00)	103.56%
590 Title II-A - Improving Teacher Quality	\$290,785.00	\$3,194.00	293,979.00	\$161,392.00	\$5,900.00	\$20,516.00	112,071.00	61.88%
599 Miscellaneous Federal Grants	\$124,335.00	\$5,000.00	129,335.00	\$65,380.00	\$21,168.00	\$29,372.00	34,583.00	73.26%
Totals	\$59,160,767.00	\$929,760.00	\$60,090,527.00	\$44,914,348.00	\$4,836,681.00	\$3,688,019.00	\$11,488,160.00	80.88%

Garfield Heights City Schools

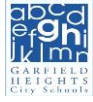


**Check Register for Checks > \$5,000
March 2020**



Vendor	Amount	Fund	Description
Education Service Center NEO	\$ 38,335.00	001	OOD Tuition
PSI Affiliates, Inc.	\$ 54,322.00	Various	Health/Tutoring/Intervention Services Non Public
De Lage Landen Public	\$ 49,317.00	001	Bus Lease Purchase Payment
Fisher & Phillips, LLP	\$ 6,028.00	001	January Legal Services
Bureau of Workers Comp	\$ 10,210.00	Various	Workers Comp
Suburban Health Consortium	\$ 485,404.00	024	Employee Health Care for November
Auditor of State	\$ 7,605.00	001	Audit Fees
Tusing Building, Ltd.	\$ 39,675.00	001	Board Building A&B Roof
Edmentum	\$ 34,960.00	599/572	Study Island Programs HS & MS
NEORS	\$ 5,537.00	001	Sewer Fees
Renhill Group	\$ 33,578.00	001	Substitute Services
The Illuminating Co.	\$ 90,496.00	001	March Electric Bill
PNC Bank National Assoc	\$ 10,668.00	Various	Credit Card Purchases
Education Service Center NEO	\$ 16,580.00	001	Hearing/Vsually Impaired & Resident Educator
Gordon Food Service	\$ 69,426.00	006	Food Supplies
Kidslink Neurobehavioral	\$ 19,325.00	516	OOD Tuition
RE-ED Access	\$ 8,645.00	516	OOD Tuition
Renhill Group	\$ 33,560.00	001	Substitute Services
Star Therapy	\$ 27,168.00	001	OT/PT Services
Universal Oil	\$ 7,905.00	001	Diesel/Gas Fuel
Cummins Bridgeway	\$ 12,301.00	001	Bus Repairs
ABA Outreach	\$ 20,814.00	516	Student Behavior Support
American Financial Res	\$ 12,364.00	401	Non-Public Computer Lease Agreement
Dairyman's Milk Co.	\$ 9,137.00	006	Milk Purchases
Damon Industries	\$ 5,201.00	001	Maintenance/Cleaning Supplies
Education Service Center NEO	\$ 38,571.00	001	OOD Tuition
Honda	\$ 7,113.00	034	Maintenance ATV
McKeon Education	\$ 8,312.00	401	Non public support services
Meritech, Inc	\$ 5,289.00	401	Non Public Copy Machine Lease Payment
PSI Affiliates, Inc.	\$ 20,098.00	Various	Health/Tutoring/Intervention Services Non Public
Ivory Educational Group	\$ 2,000.00	019	Students of Promise Consulting Fee
Spanish First Class	\$ 14,530.00	401	Non Public Spanish Teacher Services
Veemost Technologies	\$ 30,000.00	401	Non Public IT Managed Services Contract
ASG Education Services	\$ 180,495.00	001	OOD Tuition LEAP Prgogram
De Lage Landin Public	\$ 6,458.00	001	Transformer Lease Purchase Pymnt (2 mo's)
Eyria High School	\$ 13,227.00	001	OOD Tuition
Fisher & Phillips, LLP	\$ 7,907.00	001	February Legal Services
Renhill Group	\$ 39,175.00	001	Substitute Services
JP Morgan Chase	\$ 1,077,216.00	Various	March #1 Payroll
JP Morgan Chase	\$ 1,050,382.00	Various	March #2 Payroll

Garfield Heights City Schools



Legal Fees Analysis Report - FY20



	General	Transition	BOR/BTA	GHTA	OAPSE	Special Ed	Personnel	Cell Tower	Lighting Transpt Project	Lease- Purchase/ AIF	Totals
July	1,240	-	2,693	31	9,114	9,620	5,923	753	1,738	-	31,112
August	1,716	-	3,573	31	744	6,117	13,454	-	-	-	25,635
September	3,225	-	4,545	-	248	1,662	1,643	-	-	-	11,323
October	2,664	-	2,418	-	217	422	155	-	-	-	5,876
November	3,348	-	3,844	-	1,581	-	2,325	-	-	-	11,098
December	5,828	-	1,116	-	589	-	-	-	-	-	7,533
January	1,200	-	1,062	-	2,883	-	-	-	-	12,668	17,812
February	-	-	-	-	-	-	-	-	-	-	-
March	2,671	2,053	6,564	-	2,627	-	763	-	-	-	14,678
April											-
May											-
June											-
TOTALS	\$21,892	\$2,053	\$25,815	\$62	\$18,003	\$17,821	\$24,263	\$753	\$1,738	\$12,668	\$125,067

Employee Leaves

<i>Last</i>	<i>First</i>	<i>Bldg</i>	<i>Type</i>	<i>Date Out</i>	<i>Date Back</i>	<i>Notes</i>
Hegedus	Timothy	WF	Medical LOA	3/10/2020	3/23/2020	Medical LOA
Kosta	Elisabetta	CO	Maternity LOA	5/22/2020	7/6/2020	Maternity LOA - FMLA (8 weeks paid per FMLA paperwork)
Wells	Carolyn	Garage	Paid Admin LOA	3/13/2020	TBD	Paid Administrative LOA Pending Investigation

**LIMITED CONTRACT TEACHERS - FY 2021
 GARFIELD HEIGHTS CITY SCHOOLS**

Last	First	Bldg.
Augustine	Elysia	High School
Bailey	Mary	Middle School
Balika	Brett	Middle School
Bandiera	Katie	High School
Banyasz	Michael	Middle School
Barnes	Katherine	William Foster
Bartlett	Laura	William Foster
Bauman	Rebecca	William Foster
Baxter	Chelsi	Maple Leaf
Bergmann	Sylvia	Middle School
Bose	Courtney	William Foster
Boyeas	James	High School
Brenneman	Kristen	Middle School
Brooks	Kathryn	Maple Leaf
Charvat	Victoria	Middle School
Chenoweth	Joshua	Maple Leaf
Clendenning	Tiffany	High School
Cohn	Stacey	Middle School
Cooke	Jill	Maple Leaf
Corporan	Heather	William Foster
Costello	Brittany	Middle School
Cross-Kimbrough	Khiara	William Foster
Cruz	Michael	Learning Center
Daddario	Rosemarie	William Foster
Dempsey	Julie	Middle School
DiSanto	Alexandra	William Foster
Dise	Molly	Middle School
Doyle	Riley	Middle School
Drennan	Deborah	Maple Leaf
Duhanich	Timothy	Middle School
Duhn	Emily	Maple Leaf
Dunn	Melissa	Middle School
Durey	Tina	Middle School
Emery	Tessa	Middle School
Eppley	Christopher	Elmwood
Estvanic	Matthew	High School
Ferguson	Bridget	Middle School
Funk	Brittany	Middle School
Galaska	Michael	Middle School
Gallagher	Elizabeth	Maple Leaf
Gehring	James	William Foster
Gilliland	Megan	Learning Center
Graham	Angela	Elmwood
Gregan	April	Central Office
Guba	Christina	High School

**LIMITED CONTRACT TEACHERS - FY 2021
 GARFIELD HEIGHTS CITY SCHOOLS**

Hach	Martha	William Foster
Harding	Angela	Middle School
Hartley	Ashlyn	Middle School
Herman	Melissa	Maple Leaf
Higginbotham	Megan	Middle School
Hirter	Amanda	William Foster
Howells	John	Middle School
Hultine	Jamison	High School
Irvine	Melissa	William Foster
Jenkins	Jana	Middle School
Jennings	Anne	Maple Leaf
Kamps	Rebecca	Maple Leaf
Keefe	Leah	Middle School
King	Valerie	Maple Leaf
Kneisel	Keith	Middle School
Kossmann	April	Middle School
Kusnerik	Robert	Maple Leaf
Kyser	Paula	Middle School
Lanse	Candice	Maple Leaf
Lawrinson	Nicholas	Middle School
Lieberth	Daniel	Middle School
Louvain	Rebecca	High School
Lubera	Ethan	Middle School
Lupica	Dominic	Learning Center
Lupica	James	Maple Leaf
Lyons	Sarah	William Foster
Malek	Eric	High School
Markiewicz	Michelle	William Foster
Mastroianni	Lana	Middle School
McConnell	Kelsey	William Foster
McWilliams	Ashley	Elmwood
Mercsak	Sherri	William Foster
Millard	Trent	Elmwood
Molnar	Laurie	Elmwood
Myslenski	Amanda	High School
Nekl	Mackenzie	High School
Neluna	Meghan	Elmwood
Newburger	Serena	Middle School
Norris	Debra	High School
O'Hanlon	Marcie	William Foster
Osborne	Jason	High School
Papesh	Jeffrey	High School
Pavelek	Andrew	High School
Peck	Brianna	High School
Pernod	Stephen	High School
Pope	Devlin	High School

LIMITED CONTRACT TEACHERS - FY 2021
GARFIELD HEIGHTS CITY SCHOOLS

Puchmeyer	Linda	Elmwood
Ramos	Nicole	Middle School
Rauschkolb	Kelly	High School
Reichard	Alyssa	William Foster
Rengh	Jasmine	William Foster
Richardson	Kristen	Middle School
Richter	William	Middle School
Rickus	Caitlin	Learning Center
Rigutto	Amanda	Elmwood
Routh	Sarah	Middle School
Russ	Kimberly	Elmwood
Russell	Maria	William Foster
Saluan	Heather	Middle School
Schillero	David	Middle School
Schmalz	Jennifer	William Foster
Shotliff	Rebecca	Middle School
Sizler	Amanda	High School
Skarupa	Amanda	High School
Snodgrass	Britny	Middle School
Sroka	Katharine	High School
Stoss	Rachel	Maple Leaf
Swope	Benjamin	High School
Thompson	Jada	Maple Leaf
Turner	Ashley	High School
Ullemeyer	Stephen	Middle School
Varga	Angela	Maple Leaf
Vullo	Anthony	Maple Leaf
Ward	Taylor	High School
Warren	Melanie	Middle School
Watt	Constance	Maple Leaf
Wessel	Henry	Middle School
Wiemken	Alexandra	Middle School
Williams	Erica	William Foster
Wilson	Robert	Middle School
Wourms	Curtis	High School
Wright	Joanne	Middle School
Zappola	Mark	Maple Leaf

**BOARD OF EDUCATION OF THE GARFIELD HEIGHTS CITY SCHOOL DISTRICT
RESOLUTION**

The Garfield Heights City School District Board of Education (the “Board”) met electronically for the regular session on the 20th day of April, 2020, with the following members present:

_____ moved for the adoption of the following Resolution:

RESOLUTION #2020-12

**A RESOLUTION ADOPTING A PLAN FOR DISTANCE LEARNING IN
ACCORDANCE WITH HB 197 DUE TO THE CORONAVIRUS (COVID-19)
PANDEMIC**

WHEREAS, on March 14, 2020, the Director of the Ohio Department of Health (the “Director”) issued an order closing all Ohio K-12 site-based school buildings to students, from March 17, 2020 through April 3, 2020, to address the COVID-19 outbreak and attempt to prevent the spread of COVID-19;

WHEREAS, on March 30, 2020, the Director issued a subsequent order, which was signed on April 2, 2020, extending the school building closure through May 1, 2020 for the same purposes set forth in the March 14, 2020 order;

WHEREAS, on March 27, 2020, the Governor of Ohio signed into law emergency legislation, House Bill 197 (“HB 197”), addressing the urgent needs of the State in response to the COVID-19 pandemic;

WHEREAS, according to Ohio Revised Code (“RC”) 3313.48, Ohio school districts are required to remain open for instruction for a minimum number of hours over the course of a school year;

WHEREAS, with respect to education, HB 197 permits school districts that are not internet- or computer-based schools (e-schools) to amend or adopt a plan under RC 3313.482,

notwithstanding anything to the contrary under RC 3313.482, to require students to access and complete classroom lessons posted on the district's or school's website in order to make up hours for the 2019-2020 school year when school buildings were closed in the 2019-2020 school year due to the Director's ordered school building closure;

WHEREAS, Section 17(D)(4) of House Bill 197 specifies that the General Assembly intends to have school districts continue to provide ways to keep students actively engaged in learning opportunities for the remainder of the school year; and

WHEREAS, pursuant to House Bill 197, the Board wishes to adopt a distance learning plan to make up the necessary days or hours due to the closure of the Garfield Heights City School District ("District") buildings to students as a result of the Director's March 14, 2020 school closure order and the Director's school building closure order through May 1, 2020 (as well as any further extension of the building closure);

WHEREAS, the District has created a "Distance Learning Plan" due to the school building closure and the Board wishes to formally adopt the Distance Learning Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board:

Section 1. Pursuant to House Bill 197, the Board hereby adopts and approves a distance learning plan (the "Plan"), which is attached hereto as **Attachment A** and incorporated herein fully by reference. To the extent that this plan conflicts with any Board policy, the terms of this plan shall supersede the policy provisions.

Section 2. The Board hereby directs that the Plan be used to make up the necessary number of days or hours for the 2019-2020 school year as a result of the Director of Health's order, and any extension of that order, to close schools to K-12 students in Ohio due to the coronavirus (COVID-19) pandemic. The Board hereby further authorizes the Superintendent to take all necessary actions to further develop or modify the details in the Plan and implement it to ensure continuation of educational opportunities, including but not limited to enabling students to access and complete classroom lessons to makeup hours for the 2019-2020 school year as necessary to close out the school year.

Section 3. The Board President, the Superintendent, and/or the Treasurer are authorized and directed to take all other such actions as are necessary or appropriate to accomplish the objectives of this Resolution.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting held electronically by this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 5. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Upon roll call, the vote resulted as follows:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ADOPTED by the Garfield Heights City School District Board of Education this 20th day of April, 2020.

CERTIFICATION OF TREASURER

I, Allen D. Sluka, Treasurer/CFO of the Board of Education of the Garfield Heights City School District, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by said Board of Education at its Regular Board meeting on April 20, 2020.

Treasurer/CFO
Garfield Heights City School District Board of
Education

GHCS Grading Procedures and Guidance Spring 2020

In an attempt to ease tensions and recognize the stress of the moment, the Garfield Heights City Schools will shift to a **pass/fail option for grading during the 4th quarter of the 2020 school year**. Given the absolutely extraordinary circumstances in which we find ourselves, this adjustment allows students to focus on learning without the fear of failure or ruined GPAs. Additionally, this move fully aligns with the district's belief that relationships are the foundation for learning; cutting each other as much slack as possible, acknowledging the work we are doing, and staying connected.

Things we considered in making our decision:

Anxiety	<p>There is already a great deal of anxiety around the state of the world today. For us, we can only control the educational aspects. Eliminating traditional letter grades takes some of the stress away from students. It aims to help all students, regardless of where they are in their education.</p> <p>It also removes some stress from teachers. Creating meaningful online assignments and grading them in a timely fashion can be daunting. We want teachers to spend time developing meaningful, high-impact lessons - not grading a bunch of small assignments.</p>
Empathy	<p>During this pandemic many students have other obligations that interfere with their ability to learn and possibly to do well academically. They may have to take care of elderly family members and/or siblings. They may be essential workers. There may be too many distractions to be as productive as they would like.</p>
Focus	<p>Instead of focusing on a specific letter, the P/F system looks at an approach which favors self-advocacy, self-assessment, and self-regulation. An approach that is necessary in an online environment.</p>
Feedback	<p>Who doesn't love feedback!? P/F gives a student the opportunity to evaluate their personal growth and progress to know if their comprehension of materials is adequate for their future needs.</p> <p>Removes the punitive aspects of the grading system.</p>
Equity of Access	<p>Not all students have access to the internet and/or devices. Not all students have the same level of comfort with learning online. Not all teachers have the same level of comfort with technology.</p> <p>We want to be sure we are grading the understanding of standards and content and NOT the comfort/use of technology.</p>
District-Wide	<p>Now more than ever we need to maintain clear expectations. A P/F option</p>

ATTACHMENT A

Expectations	can be applied to all students K-12. This allows for ease of communication, a common vocabulary, and shared practices for all stakeholders.
Alignment	Many First Ring districts are shifting to P/F, as well. With the amount of transiency we have between our districts, it will be helpful to have adopted similar practices. This also aligns with a growing list of colleges and universities.

As stated earlier, best practices around online grading suggest that letter grades and zeros do not motivate learners. However, we have been operating under a traditional grading system; therefore, we will need a bit of guidance to shift our mindsets.

We will move away from a typical points-based system and we will focus on a cycle of participation, feedback, and completion.

- All assignments [regardless of grade-level or content-area] **will be worth 20 points**.
- When assignments are submitted, teachers will enter 20/20 in ProgressBook. There are no other variations. If an assignment is woefully incomplete or inaccurate, teachers reserve the right to return it to the student with feedback to complete/correct.
- If no assignment is submitted, teachers will enter "MISSING" with a comment to encourage completion. [*"Please complete" "You can still submit this work"*]
- Please be flexible with due dates. By entering MISSING, students and their families will see their grade is impacted, but they will also receive the missing assignment alert.
- Please reach out to students [and their families] who have **two or more missing assignments** - we want to encourage some level of participation.
- As missing assignments are submitted, please update ProgressBook.

Continue to work with your TBTs to generate meaningful assignments. Continue to reach out to students about completing them. Continue to follow student's IEPs and 504s in determining assignments, due dates, and grading practices.

Additional guidance

How do I grade 4th quarter assignments?	Enter each assignment in PB as 20 points. For students who complete the work, post 20/20. For students who do not complete the work, post MISSING. As missing assignments come in, update PB to reflect the 20/20. There are no other variations. We are grading on completion and participation, as opposed to accuracy. The accuracy issue can be addressed through your feedback. If a student completes the work, but is completely off-track, please encourage them to
--	--

ATTACHMENT A

	re-submit. Provide them with specific and actionable feedback to improve.
How do I set up my gradebook?	In order to have a common vocabulary for stakeholders, all gradebooks must reflect the statements above. Please follow the link to set up your gradebooks accordingly. https://docs.google.com/document/d/1YWyQSSO2QxXRBjn1zC03by_XdoNPcRxFkQQDi3pxaO4/edit?usp=sharing
How do I know if someone passes or fails?	Any student who completes 40% or more of his/her online learning will pass. Please do not use the points or averages found in ProgressBook to determine P/F. Use the number of assignments completed. See additional guidance here: https://docs.google.com/document/d/1eLErAJJmS70rEeGMvlpKvcZMTdlQGzD0FruKINiaJEI/edit?usp=sharing
How do I calculate final grades?	Please follow the link to a chart that will help you calculate final grades. https://drive.google.com/file/d/1XgWKH50MOpWleD08B37wgcVKvY7nYqGj/view?usp=sharing

High School and High School-Credit Courses

There will be no final exams administered this year. Mid-term exams are also a wash. Please do not include midterm grades into your calculations.

Transcripts will have a printed disclaimer regarding the unusual P/F grading system for the 4th quarter of the 2019-2020 school year.

GPA's will not be impacted by the 4th quarter.

Students who earn five Ps in allowable courses will be eligible to participate in the fall sports season.

**BOARD OF EDUCATION OF THE GARFIELD HEIGHTS CITY SCHOOL DISTRICT
RESOLUTION**

The Garfield Heights City School District Board of Education (the “Board”) met electronically for the regular session on the 20th day of April, 2020, with the following members present:

_____ moved for the adoption of the following Resolution:

RESOLUTION # 2020-13

A RESOLUTION GRANTING THE SUPERINTENDENT CERTAIN AUTHORITY TO APPROVE THE GRADUATION OF STUDENTS ON TRACK FOR GRADUATION FOR THE 2019-2020 SCHOOL YEAR AND ADJUST GRADING PROCEDURES AND COLLATERAL ISSUES IN ACCORDANCE WITH HB 197 DUE TO THE CORONAVIRUS (COVID-19) PANDEMIC

WHEREAS, on March 14, 2020, the Director of the Ohio Department of Health (the “Director”) issued an order closing all Ohio K-12 site-based school buildings, including the Garfield Heights City School District (the “District”), to students, from March 17, 2020 through April 3, 2020, to address the COVID-19 outbreak and attempt to prevent the spread of COVID-19;

WHEREAS, on March 30, 2020, the Director issued a subsequent order, which was signed on April 2, 2020, extending the school building closure through May 1, 2020 for the same purposes set forth in the March 14, 2020 order;

WHEREAS, on March 27, 2020, the Governor of Ohio signed into law emergency legislation, House Bill 197 (“HB 197”), addressing the urgent needs of the State in response to the COVID-19 pandemic;

WHEREAS, the Ohio Revised Code sets forth the minimum requirements for a student to earn a high school diploma;

WHEREAS, with respect to graduation, Section 17(D) of House Bill 197 permits school districts to grant high school diplomas to any student who was enrolled in the twelfth grade in the 2019-2020 school year or was on track to graduate in the 2019-2020 school year, as determined by the school district, if the student's principal, in consultation with teachers and counselors, reviews the student's progress toward meeting the requirements for a diploma and determines that the student has successfully completed the curriculum in the student's high school or the individualized education program developed for the student by the student's high school, or is otherwise qualified under RC 3313.603(D) or (F), at the time the student's school building closed pursuant to the Director's March 14, 2020 order;

WHEREAS, the Board wishes to authorize the Superintendent to approve the graduation of students in accordance with HB 197 due to the closure of the District buildings to students as a result of the Director's order, and to establish whatever administrative guidelines are necessary to comply with HB 197;

WHEREAS, due to the Director's closure of school buildings, the Ohio Department of Education ("ODE") has released revised guidance to assist districts in making good faith efforts, to the extent practicable, to issue grades and provide feedback to students in alignment with their local board of education grading policies;

WHEREAS, such ODE guidance provides "Districts may choose to use traditional letter grades, opt for a pass/fail/incomplete approach or utilize a standards-based/mastery approach to report learning;"

WHEREAS, such ODE guidance, with regard to promotion and retention of students, further provides that "if, in the judgment of the teacher and principal, a student is prepared, given the student's demonstration of knowledge and skills in the particular context of the ordered school-building closure to participate successfully in the next higher grade, then the child should be promoted;"

WHEREAS, Board Policy IK provides that: "The Board approves the grading and reporting systems as developed by the faculty, upon recommendation of the Superintendent."

WHEREAS, the District staff have developed a pass/fail grading system to be used during the 4th quarter of the 2019-2020 school year due to the COVID-19 public health emergency and building closure and the Superintendent has recommended its use; and

WHEREAS, the Board wishes to approve use of a pass/fail grading system during the 4th quarter of the 2019-2020 school year and authorize the Superintendent to create procedures and guidance for implementing such grading system.

NOW, THEREFORE, BE IT RESOLVED by the Board:

Section 1. Pursuant to HB 197, the Board hereby authorizes the Superintendent to approve the graduation of students who meet the qualifications for a diploma in the 2019-2020 school year as set forth in HB 197 and the Ohio Revised Code. This authority shall remain intact up

to and through September 30, 2020. To the extent that this resolution conflicts with any current Board policy, the directives in this resolution shall prevail over the policy provisions.

Section 2. The Superintendent is hereby authorized to modify existing procedures and/or policies and to take necessary actions related to the approval of graduation of students for the 2019-2020 school year in accordance with the graduation criteria set forth in HB 197. To the extent these graduation criteria conflict with graduation criteria in any current Board policy, including, but not limited to IKF – Graduation Requirements, the conflicting criteria set forth in Board policy are temporarily suspended solely due to the COVID 19 pandemic and to allow for compliance with HB 197.

Section 3. The Board hereby authorizes use of a pass/fail grading system for determination of 4th quarter grades for the 2019-2020 school year. The Board authorizes the Superintendent or the Superintendent's designee to develop procedures and guidance for implementing such system and for addressing collateral issues associated with such system including but not limited to promotion and retention decisions, grade point averages, local recognitions (such as National Honor Society), National Collegiate Athletic Association eligibility, college admissions and scholarship opportunities. Additionally, to the extent that the use of a pass/fail grading system or such locally-developed procedures and guidance for use of a pass/fail grading system conflict with the standards set forth in current student handbooks, Board policy and/or procedures, including, but not limited to IKA – Grading Systems and IKE – Promotion and Retention of Students, the conflicting standards set forth in Board policy and/or student handbooks are temporarily suspended.

Section 4. The Board President, the Superintendent, and/or the Treasurer are authorized and directed to take all other such actions as are necessary or appropriate to accomplish the objectives of this Resolution, including but not limited to, arranging for the principal to consult with teachers and counselors on a remote basis for them to review students' progress toward meeting the requirements for a diploma and to determine that students have successfully completed the necessary high school curriculum.

Section 5. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting held electronically by this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 6. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Upon roll call, the vote resulted as follows:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ADOPTED by the Garfield Heights city School District Board of Education this 20th day of April, 2020.

CERTIFICATION OF TREASURER

I, Allen D. Sluka, Treasurer/CFO of the Board of Education of the Garfield Heights City School District, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by said Board of Education at its regular meeting on April 20, 2020.

Treasurer/CFO
Garfield Heights City School District Board of
Education

**BOARD OF EDUCATION OF THE GARFIELD HEIGHTS CITY SCHOOL DISTRICT
RESOLUTION**

The Garfield Heights City School District Board of Education (the “Board”) met electronically for the regular session on the 20th day of April, 2020, with the following members present:

_____ moved for the adoption of the following Resolution:

RESOLUTION No. 2020-14

**A RESOLUTION GRANTING THE SUPERINTENDENT AUTHORITY TO PROHIBIT
RETENTION OF STUDENTS UNDER THE THIRD GRADE READING GUARANTEE
UNDER CERTAIN CIRCUMSTANCES IN ACCORDANCE WITH HB 197 DUE TO
THE CORONAVIRUS (COVID-19) PANDEMIC**

WHEREAS, on March 14, 2020, the Director of the Ohio Department of Health (the “Director”) issued an order closing all Ohio K-12 site-based school buildings to students, from March 17, 2020 through April 3, 2020, to address the COVID-19 outbreak and attempt to prevent the spread of COVID-19;

WHEREAS, on March 30, 2020, the Director issued a subsequent order, which was signed on April 2, 2020, extending the school building closure through May 1, 2020 for the same purposes set forth in the March 14, 2020 order;

WHEREAS, on March 27, 2020, the Governor of Ohio signed into law emergency legislation, House Bill 197 (“HB 197”), addressing the urgent needs of the State in response to the COVID-19 pandemic;

WHEREAS, the Ohio Revised Code sets forth the minimum reading requirements for a student to advance to the Fourth Grade;

WHEREAS, with respect to the third grade reading guarantee, Section 17(C) of HB 197 prohibits school districts from retaining students in the third grade based solely on a student’s

academic performance in reading in the 2019-2020 school year, unless the principal of the school building in which a student is enrolled and the student’s reading teacher agree that the student is reading below grade level and is not prepared to be promoted to the fourth grade; and

WHEREAS, the Board wishes to authorize the Superintendent to advance third grade students to the fourth grade in accordance with HB 197 due to the Director’s ordered closure of District buildings to students.

NOW, THEREFORE, BE IT RESOLVED by the Board:

Section 1. Pursuant to House Bill 197, the Board hereby authorizes the Superintendent to prohibit the retention of a student in the third grade based solely on a student’s academic performance in reading in the 2019-2020 school year, unless the principal of the school building in which a student is enrolled and the student’s reading teacher agree that the student is reading below grade level and is not prepared to be promoted to the fourth grade. To the extent that this resolution conflicts with any current Board policy, the directives in this resolution shall prevail over the policy provisions.

Section 2. The Board President, the Superintendent, and/or the Treasurer are authorized and directed to take all other such actions as are necessary or appropriate to accomplish the objectives of this Resolution, including but not limited to, arranging for the principal(s) and reading teachers to consult on a remote basis in order for them to determine whether a student is reading below grade level and is not prepared to be promoted to the fourth grade.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting held electronically by this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Upon roll call, the vote resulted as follows:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ADOPTED by the Garfield Heights City School District Board of Education this 20th day of April, 2020.

CERTIFICATION OF TREASURER

I, Allen D. Sluka, Treasurer/CFO of the Board of Education of the Garfield Heights City School District, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by said Board of Education at its regular meeting on April 20, 2020.

Treasurer
Garfield Heights City School District Board of
Education

**GARFIELD HEIGHTS CITY SCHOOL DISTRICT BOARD OF EDUCATION
RESOLUTION**

The Board of Education of the Garfield Heights City School District (the "Board"), Cuyahoga County, State of Ohio, met electronically in regular session on the 20th day of April, 2020 with the following members present:

_____ moved for the adoption of the following Resolution:

RESOLUTION NO. 2020-15

**A RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING WITH THE
GARFIELD HEIGHTS TEACHERS' ASSOCIATION
REGARDING ADDITIONAL SERVICE EXPERIENCE CREDIT OR STEPS
BASED ON PAST TEACHING EXPERIENCE TO ELIGIBLE TEACHERS**

WHEREAS, the Board and the Association are parties to a collective bargaining agreement for the period of July 1, 2018 through June 30, 2020 ("Negotiated Agreement")

WHEREAS, the Parties have negotiated and agreed to the terms in a Memorandum of Understanding ("MOU") to resolve the issues related to the placement of certain teachers on the teaching salary schedule(s) regarding service experience credit and to grant additional teaching experience to the Eligible Teachers; and

WHEREAS, Ohio Revised Code Section 3313.17 permits the Board to enter into contracts and agreements.

NOW THEREFORE BE IT RESOLVED by the Board that:

Section 1: That the Board hereby adopts the memorandum of understanding ("MOU") that is attached hereto, and which is incorporated herein by reference, and hereby approves the proposed service experience and additional teaching credit as set forth in the MOU.

Section 2. The Board hereby authorizes the Superintendent and Treasurer (or respective designee(s)) to effectuate the MOU with the Association and to take all actions as may be necessary to implement this Resolution.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted

in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

_____ seconded adoption of the foregoing Resolution with the vote resulting as follows:

Motion carried.

CERTIFICATION OF TREASURER

I, Allen D. Sluka, Treasurer / Chief Financial Officer of the Board of Education of the Garfield Heights City School District, hereby certify that the foregoing is a true and correct copy of a Resolution adopted by said Board of Education at its regular meeting on the 20th day of April, 2020.

Treasurer
Board of Education of the
Garfield Heights City School District